

Rohrerstown Elementary School PTO
Meeting Minutes
Monday, March 14, 2022
6:30 PM

Zoom Meeting ID: 845 3494 4115
Zoom Passcode: 538582

- I. Welcome and Greeting: Heather Harris
- II. Secretary's Report: Meredith Baxter
 - a. January minutes approved and posted
 - b. RES PTO webpage updated
- III. President's Report: Heather Harris
 - a. Lunchtime support – Sign Up Genius is very helpful, Heather will continue thru end of year
 - b. Welcome to Kindergarten Night – Heather represented PTO and passed out flyers for help, upcoming events
- IV. Treasurer's Report: Laura Bender
 - a. 6th grade field trip is planned and on budget; deposit on transportation
 - b. Laura has been in touch with 2nd grade teachers
 - Amanda Fitzkee has been in touch with other elementary schools
 - 4th grade is planning Harrisburg and Kathy will put the teachers in touch with Laura on costs
 - Very few other HSD 2nd grade teachers are planning something off site
 - Transportation costs are prohibitive
 - c. 6th grade t-shirts are ordered
 - d. \$735 earned from the book cart Valentine's Day fundraiser – includes sales and donations
 - Book cart funds library and reading support activities at RES – follow up to contact Heidi Weber and Laura Heverling for dispersion of funds
 - e. Account was moved from Northwest to Fulton
 - f. \$29K in account currently
- V. Principal's Report: Kathy Swantner
 - a. Office asking about sub sale information – Carissa will coordinate this again. Heather will check on timing of flyer for distribution (after Easter holiday).
 - b. PSSA snacks
 - PTO provided ice cream for students to eat outdoors – will continue in 2022
 - No in classroom snacks last year (2021) due to COVID restrictions
 - Free breakfast provided to all students (not specific to PSSAs, available to all RES students)
 - Consider motivating 'gifts' or notes opposed to food
 - Contact homeroom parents to coordinate this – Heather will contact list tomorrow
 - c. 2022/2023 calendar dates sent to PTO officers today for review
- VI. Teacher's Report
 - a. Students excited for Fun Fest!

- b. Nothing else to report

VII. SPAC: Heather Harris and Jenn Knepper

- a. Food Service Director presented
 - Labor shortage issues
 - Ethnic meals (limited to available chain)
 - Minimizing waste with need to offer multiple drinks
- b. Transportation concerns/mistakes discussed due to labor shortage
- c. District calendar – similar to 2022 (August – May)
- d. Ideas for staff retention

VIII. Past Events

- a. Roller Skating Party 1/29
 - Very fun!
 - Exceeded capacity at the Castle
- b. Valentine's Day Book Cart Event – see above; additional details
 - 130 kids participated; 3000 books+
 - Thank you to Weaver Associates for help with printing labels and flyers – saved significant costs to RES and PTO – profited additional \$350 thanks for this donation
 - Thank you to volunteers
 - Suggestion to create Sign Up Genius specific to PTO, not individual
 - Heather needs a volunteer to continue her efforts or she will need to find another home for books
 - Follow up item to connect Heather with Fun Fest chairs

IX. Upcoming Events:

- a. S. Clyde Weaver Sub Sale – Heather will follow up with Carissa (additional notes above)

X. Fun Fest: Allison Bacharach and Katie O'Brien

- a. Fun Fest committee will meet 3/25
- b. Small game license underway (\$25 cash or check for month of May)
- c. Balloonables scheduled (100 balloons for 3 hours) for simple designs (donation from Jeremy DeBord)
- d. Constable needed – recommendations appreciated!
- e. Insurance – companies should provide copy of their insurance; PTO also carries insurance and Laura will provide certificate
- f. Rohrerstown Fire Department will participate from 4 – 6 pm
- g. Mr. Plymire will help with balloon burst game and RES will provide some materials to make it
- h. Past game volunteers are willing and able to help again this year
- i. Looking for live music ideas – recommendations welcome!
- j. No Turkey Hill donations due to inflation
- k. Need volunteers for dunk tank – teachers preferred! Aubree will mention at teacher meeting but need to make sure there are multiple volunteers to maintain safety and crowd control.
- l. Food Trucks:
 - Nano Grill – 15% off sales, 20% of sales >\$2000
 - Continuing efforts to find 3 or 4 more food trucks (Good Humor)
 - Will provide more detail after 3/25 meeting
- m. Raffle baskets:
 - Mailed 100 letters to businesses who previously donated; flyer sent home to RES families

- Ask to continue communication in 5 pm email; Kelly to contact with Theresa on timing
- Teacher letter for donations (money, donations, experience donations, etc) – Kelly will follow up on experiences which were very popular in the past
- Requires special tickets that include event name and information (small game of chance regulations)
- PTO does not pay for content basket raffle items – donation based only; excludes reimburse for license, mailing for donations, etc.

XI. Fundraisers: Heather Harris

a. Ongoing:

- Spirit Wear – Laura has not received check yet but this is a good ongoing fundraiser
- Dream Dinners – planning meal for April; offer ‘freezer’ beach meal to not conflict with sub sale
- Dutch Wonderland – flyers sent and info in 5 PM email
- Barnstormers – flyers sent and info in 5 PM email

XII. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)

Thank you for your attendance!